

VC DE Advisory Group Minutes
April 13, 2023, 3-4:30 pm
Hosted via Zoom <https://vccd-edu.zoom.us/j/98161605150>

Committee Members								
Constituency	Representative		Constituency	Representative		Constituency	Representative	
Faculty Tri-Chair (Biology)	Jennifer Garner	x	Faculty	Chloe Branciforte		Faculty (Spanish)	Araceli Trujillo	x
Administrative Tri-Chair (Dean)	Debbie Newcomb	x	Faculty (Library)	Linda Kennedy	x	Faculty (Business)	Nick Norris	x
Classified Tri-Chair	Matthew Moore	x	Faculty (Econ)	Ara Khanjian		Faculty (Math)	AJ Naderi	
Administrative (VP)	Jennifer Kalfsbeek-Goetz		Faculty (Sociology)	Andrea Horigan	x	Faculty (Sociology)	Daniella Graves	x
Faculty (Business)	Nicole Falco		Faculty (Poli Sci)	Corinna McKoy		Faculty	Stephen Peluso	
Faculty (Chemistry)	Erin Brocker	x	Faculty (Physics)	Hugh O'Neill		Classified	Sharon Oxford	x
Faculty (Sociology)	Ionna Schmidt		Faculty (Art)	Meg Phelps		Classified	Ali Olson-Pacheco	x
Faculty (Counseling)	Sheehan Casey		Faculty	OPEN		Classified	Margaret Phelps	x
Faculty (History/AES)	Rubisela Gamboa		Faculty (History)	Ray Tracy		Classified	Andy Lucas	
Faculty (History)	Colleen Coffey		Faculty (Communication)	Jamie Harmon	x	Student Rep.	OPEN (?)	

Agenda Item	Discussion Notes	Action?
1) Welcome Guests		
2) Consent Agenda and Minutes <ul style="list-style-type: none"> • Minutes for March 9, 2023 • Agenda April 13, 2023 	Consent agenda and minutes approved	
3) Discussion Items <ul style="list-style-type: none"> • Action Item: OTTCC Redesign SLOs (Ali/Jennifer) <ul style="list-style-type: none"> ○ Approved by DEETAC (3/15), Moorpark DE Committee, and Oxnard. ○ Sending to VC Academic Senate (April) • Informational: 	Ali shared the new OTTCC Redesign it is changing from 4 to 5 weeks to allow some breathing room. It has been approved by DE committees at MC and OC and by DEETAC. Jennifer motioned to approve and Matt second the committee agreed and the motion was passed. To support and take the OTTC redesign SLO's to VC Academic Senate. Ali went over the initiative to Humanizing STEM there is also a workshop that has 40 spots for VC faculty to attend and work with other faculty from other colleges. Erin Brocker shared her class course for humanizing STEM Tidy up is a go	

<ul style="list-style-type: none"> ○ AS Resolution: FT Accessibility Coordinator (Get link from Jennifer) ○ Humanizing STEM Initiative (Ali/Jennifer) ○ DEETAC Update: DE Definitions, Tidy Up, Zoom Video Storage (Matt) ● Discussion: Keeping up with AI: (Matt) ● Action Item: May 11 Meeting? Future participation? (Matt) ● If time: Discussion: Tool Roundup (Ali/Sharon) ● Additional thoughts 	<p>Zoom video is getting full Some trainings were conducted and wanted to discuss artificial intelligence, there is a lot of tools out there, ChatGPT is the most popular. Moore is creating a course of resources and tools. Horigan- turn it in has AI detection-temporary Ali- shared her a list of tools and what they do, how much they cost Canvas integration and who pays. Once complete it will be shared. A reduction in redundancies and see if it can a handle on what is being use Debbie went over the committee survey and needed the committee to decide if there will be a May meeting- All members agreed to a short meeting to go over survey results and other important items.</p>	
<p>4) New Tools, Faculty Spotlights, and/or Demonstrations</p> <ul style="list-style-type: none"> ● Instructive Ideas, Instruction, and Educational Technologies 	<p>Nick Schooler would present- Next month or Fall 23 There was brief discussion of tools faculty would like use, but just haven't had the time. Camatas will be presentation Chelly expressed a problem with videos in canvas studio and the inability for students to see them. She said she prefers to use YouTube. Matt will double check Chelly's course to help with the issue.</p>	

Purpose: The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

Vision: We will provide quality distance education services that enhance students' opportunities to be successful in their educational pursuits.

2022-2023 Goals

Goal 1: *Implement faculty-driven professional development that spotlights best practices in equity, humanization, and inclusion.*

Goal 2: *Develop peer mentoring community of practice to meet faculty where they are, bring new instructors to proficiency, and current DE instructors from competency toward excellence.*

Goal 3: *Create institutional best practices and resources for promoting academic integrity in online course design.*