

VC DE Advisory Group Agenda
November 10, 2022, 3-4:30 pm
 Hosted via Zoom <https://vcccd-edu.zoom.us/j/98161605150>

Committee Members							
Constituency	Representative		Constituency	Representative		Constituency	Representative
Faculty Tri-Chair (Biology)	Jennifer Garner		Faculty	Chloe Branciforte		Faculty (Spanish)	Araceli Trujillo
Administrative Tri-Chair (Dean)	Debbie Newcomb		Faculty (Library)	Linda Kennedy		Faculty (Business)	Nick Norris
Classified Tri-Chair	Matthew Moore		Faculty (Econ)	Ara Khanjian		Faculty (Math)	OPEN
Administrative (Dean)	OPEN		Faculty (Biology)	OPEN		Faculty (Sociology)	Daniella Graves
Administrative (VP)	Jennifer Kalfsbeek-Goetz		Faculty (Poli Sci)	Corinna McKoy		Faculty	Stephen Peluso
Faculty (Chemistry)	Erin Brocker		Faculty (Physics)	Hugh O'Neill		Classified	Sharon Oxford
Faculty (Athletics)	Joey Ramirez		Faculty (Art)	Meg Phelps		Classified	Ali Olson-Pacheco
Faculty (Counseling)	Sheehan Casey		Faculty (English)	OPEN		Classified	OPEN
Faculty (History/AES)	Rubisela Gamboa		Faculty (History)	Ray Tracy		Classified	Andy Lucas
Faculty (History)	Colleen Coffey		Faculty (Communication)	Jamie Harmon		Student Rep.	OPEN

Agenda Item	Discussion Notes	Action?
1) Welcome Guests and Ice breaker (Matt)		
2) Consent Agenda and Minutes: (Debbie) <ul style="list-style-type: none"> • Minutes for October 13, 2022 • Agenda November 10, 2022 • Approval of Goals <ul style="list-style-type: none"> ○ Goal 1: <i>Implement faculty-driven professional development that spotlights best practices in equity, humanization, and inclusion.</i> ○ Goal 2: <i>Develop peer mentoring community of practice to meet faculty where they are, bring new instructors to proficiency, and current DE instructors from competency toward excellence.</i> ○ Goal 3: <i>Create institutional best practices and resources for promoting academic integrity in online course design.</i> 		

<ul style="list-style-type: none"> ○ Goals worksheets 		
<p>3) Discussion Items</p> <ul style="list-style-type: none"> ● Create Work Group for Goals ● DE Program Review Updates (Meg) ● DE Retreat (Save the Date: Dec 9) ● DE Handbook – Accreditation Alignment ● Given to DEETAC <ul style="list-style-type: none"> ○ Finding Consistent Evaluation Resource that aligns with Faculty Contract regarding DE ○ Consistent Nomenclature of Online Modalities ○ Finding ways to communicate class start dates ● Training Update <ul style="list-style-type: none"> ○ OTTCC (Sharon) ○ Humanizing STEM (Ali) ○ VC DE Canvas Orientation for Students (Matt) ○ RSI (Meg) 		
<p>4) New Tools, Faculty Spotlights, and/or Demonstrations</p> <ul style="list-style-type: none"> ● "Faculty Spotlight": <i>Do you know someone who can demo a great humanizing practice? Let us know. Guest Teacher, Software Demo from Company, Yourself, (Meg)</i> ● Tidy Up (Your Feedback) (Sharon) (about 4 months left to delete files using tool.) ● Feedback Fruits (Meg, Aracelli, and Matt 3/5) 		

Purpose: The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

Vision: We will provide quality distance education services that enhance students' opportunities to be successful in their educational pursuits.

2021-2022 Goals: (OLD Goals)

1. Provide faculty with actionable resources in preparation of the 2022 ACCJC accreditation audit.
2. Devise support strategies for faculty new to online teaching through peer support/mentoring program.
3. Create a work group to explore options for fostering academic integrity in course design and proctoring.

