**VC DE Advisory Group Agenda**
**February 08, 2024 3:00pm - 4:30 pm**
**Teams Meeting (see invite on Calendar)**

| Agenda Item | Discussion Notes | Action? |
|---|---|---|
| **Welcome Guests** | | |
| **Minutes**<br>• Minutes from Jan 2024 | | |
| **Discussion Items**<br>• Community of Practice: Hypothesis Use Case (Meg)<br>• Hypothesis Pilot (Ali)<br>• VC Academic Senate Report (Jennifer G)<br>• Advisory Group Draft for Equivalency Process<br>• DE Summit '24 Preview (Matt)<br>    ○ March 7, 2024<br>    ○ Format Online<br>    ○ Student Panel Participants from VC (2 Students)<br>• Report on DE Handbook within Teams (Matt)<br>• Accessibility Wins (Meg)<br>    ○ PopeTech Dashboard<br>• Professional Development Opportunities | | |
| **Next Meeting Agenda Items**<br>• Next Community of Practice Presenter?<br>• Future Topics (Trainings or Meetings)<br>    ○ Discussion Redesign July 2024 (CoP)<br>    ○ Converting to New Quizzes | | |

**Purpose**: The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

**2023-2024 Goals**
**Goal One:** Create a Community of Practice (CoP) within DEAG meetings where faculty can share practices to support and promote quality online teaching.

**Goal Two:** Develop practices for being faculty ambassadors of digital accessibility to support current Title 5 requirements.

**Goal Three:** Update the DE handbook to reflect new regulations, practices and a communication plan.

| Constituency | Representative | Constituency | Representative | Constituency | Representative |
|---|---|---|---|---|---|
| **Faculty Tri-Chair (VCAS)** | Jennifer Garner - | **Faculty (Math)** | Mike McCain | **Faculty (Span)** | Araceli Trujillo |
| **Dean Tri-Chair (Dean)** | Debbie Newcomb - | **Faculty (Library)** | Linda Kennedy | **Faculty (Math)** | Mindy Case |
| **Classified Tri-Chair** | Matthew Moore - | **Faculty (Econ)** | Ara Khanjian – | **Faculty (Psy)** | Jamie Harmon |
| **Administrative (VP)** | Jennifer Kalfsbeek-Goetz | **Faculty (Soc)** | Andrea Horigan - | **Faculty (Soc)** | Daniella Graves |
| **Faculty (Business)** | Nicole Falco – | **Faculty (Poli Sci)** | Corinna McKoy | **Faculty** | Stephen Peluso - |
| **Faculty (Chemistry)** | Erin Brocker | **Faculty (Physics)** | Hugh O'Neill | **Classified** | Sharon Oxford - |
| **Faculty (Sociology)** | Ionna Schmidt | **Faculty (Psy)** | Jose Carlos Trujillo | **Classified** | A Olson-Pacheco - |
| **Faculty (Biology)** | Nick Schooler | **Faculty (Math)** | Michelle Beard | **Classified** | Margaret Phelps - |
| **Faculty (Spanish)** | Fernando Hernandez - | **Faculty (History) Student Rep.** | Ray Tracy | **Classified Student Rep.** | Andy Lucas |