VC DE Advisory Group Agenda
December 14, 2023, 3:00pm - 4:30 pm
Teams Meeting (see invite)

Agenda Item	Discussion Notes	Action?
Welcome Guests		
Agenda and Minutes • Minutes for November 9, 2023		
Discussion Items • Community of Practice Share Teams (DE Team) (20 Minutes) ○ DE Summit: Save the Date! March 7 (Flex) ▪ Call for proposals (Due Jan. 14) ○ Accessibility Wins ○ Microsoft Seeing AI App ○ DE Handbook • VC Academic Senate Report (Jennifer G) ○ Present Certification Course (DE Team) ○ Input from VCDEAG ○ Recommendation To Approve Latest version of Recertification Revisions (TOC) • CVC (Sharon) ○ DET/CHE Update ○ PD: @ONE courses are currently FREE! • Studio Control Room (Matt) • Report on Goal Progress: (Matt) • Communication plan ○ PowerPoints in Staff Resource Room (Matt) ○ Spring 2024 (DE Team) ○ Please use Tidy Up (DE Team) ○ Updates on new items in Hub (Matt)		
Next Meeting Agenda Items • Next Community of Practice Presenter? • Faculty Driven Newsletter? • Discussion Redesign July 2024 (CoP)		

Purpose: The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

2023-2024 Goals

Goal One: Create a Community of Practice (CoP) within DEAG meetings where faculty can share practices to support and promote quality online teaching.

Goal Two: Develop practices for being faculty ambassadors of digital accessibility to support current Title 5 requirements.

Goal Three: Update the DE handbook to reflect new regulations, practices and a communication plan.

Constituency	Representative	Constituency	Representative	Constituency	Representative
Faculty Tri-Chair (Biology)	Jennifer Garner -	**Faculty (Math)**	Mike McCain	**Faculty (Span)**	Araceli Trujillo
Dean Tri-Chair (Dean)	Debbie Newcomb -	**Faculty (Library)**	Linda Kennedy	**Faculty (Math)**	Mindy Case
Classified Tri-Chair	Matthew Moore -	**Faculty (Econ)**	Ara Khanjian –	**Faculty (Psy)**	Jamie Harmon
Administrative (VP)	Jennifer Kalfsbeek-Goetz	**Faculty (Soc)**	Andrea Horigan -	**Faculty (Soc)**	Daniella Graves
Faculty (Business)	Nicole Falco –	**Faculty (Poli Sci)**	Corinna McKoy	**Faculty**	Stephen Peluso -
Faculty (Chemistry)	Erin Brocker	**Faculty (Physics)**	Hugh O'Neill	**Classified**	Sharon Oxford -
Faculty (Sociology)	Ionna Schmidt	**Faculty (Psy)**	Jose Carlos Trujillo	**Classified**	A Olson-Pacheco -
Faculty (Counseling)		**Faculty (Math)**	Michelle Beard	**Classified**	Margaret Phelps -
Faculty (Spanish)	Fernando Hernandez -	**Faculty (History)**	Ray Tracy	**Classified**	Andy Lucas
		Student Rep.		**Student Rep.**	