

**VC DE Advisory Group Agenda**  
**April 13, 2023, 3-4:30 pm**  
 Hosted via Zoom <https://vccd-edu.zoom.us/j/98161605150>

<b>Committee Members</b>							
Constituency	Representative		Constituency	Representative		Constituency	Representative
Faculty Tri-Chair (Biology)	Jennifer Garner		Faculty	Chloe Branciforte		Faculty (Spanish)	Araceli Trujillo
Administrative Tri-Chair (Dean)	Debbie Newcomb		Faculty (Library)	Linda Kennedy		Faculty (Business)	Nick Norris
Classified Tri-Chair	Matthew Moore		Faculty (Econ)	Ara Khanjian		Faculty (Math)	AJ Naderi
Administrative (VP)	Jennifer Kalfsbeek-Goetz		Faculty (Sociology)	Andrea Horigan		Faculty (Sociology)	Daniella Graves
Faculty (Business)	Nicole Falco		Faculty (Poli Sci)	Corinna McKoy		Faculty	Stephen Peluso
Faculty (Chemistry)	Erin Brocker		Faculty (Physics)	Hugh O'Neill		Classified	Sharon Oxford
Faculty (Sociology)	Ionna Schmidt		Faculty (Art)	Meg Phelps		Classified	Ali Olson-Pacheco
Faculty (Counseling)	Sheehan Casey		Faculty	OPEN		Classified	Margaret Phelps
Faculty (History/AES)	Rubisela Gamboa		Faculty (History)	Ray Tracy		Classified	Andy Lucas
Faculty (History)	Colleen Coffey		Faculty (Communication)	Jamie Harmon		Student Rep.	OPEN (?)

<b>Agenda Item</b>	<b>Discussion Notes</b>	<b>Action?</b>
<b>1) Welcome Guests</b>		
<b>2) Consent Agenda and Minutes</b> <ul style="list-style-type: none"> <li>• Minutes for March 9, 2023</li> <li>• Agenda April 13, 2023</li> </ul>		
<b>3) Discussion Items</b> <ul style="list-style-type: none"> <li>• Action Item: OTTCC Redesign SLOs (Ali/Jennifer)               <ul style="list-style-type: none"> <li>○ Approved by DEETAC (3/15), Moorpark DE Committee, and Oxnard.</li> <li>○ Sending to VC Academic Senate (April)</li> </ul> </li> </ul>		

<ul style="list-style-type: none"> <li>• DEAG committee annual survey (Debbie). <a href="#">DE Advisory Group Evaluation</a></li> <li>• Informational: <ul style="list-style-type: none"> <li>○ <a href="#">AS Resolution: FT Accessibility Coordinator</a></li> <li>○ Humanizing STEM Initiative (Ali/<a href="#">Jennifer</a>)</li> <li>○ DEETAC Update: DE Definitions, Tidy Up, Zoom Video Storage (Matt)</li> </ul> </li> <li>• Discussion: Keeping up with AI: (Matt)</li> <li>• Action Item: May 11 Meeting? Future participation? (Matt)</li> <li>• If time: Discussion: Tool Roundup (Ali/Sharon)</li> <li>• Additional thoughts</li> </ul>		
<p>4) <b>New Tools, Faculty Spotlights, and/or Demonstrations</b></p> <ul style="list-style-type: none"> <li>• Instructive Ideas, Instruction, and Educational Technologies</li> </ul>		

**Purpose:** The mission of the workgroup is to focus on the delivery of distance education and student support services for online courses, partially online courses, and on ground courses. The workgroup will take a proactive role in educational, technological, and professional development issues pertaining to distance education.

**Vision:** We will provide quality distance education services that enhance students’ opportunities to be successful in their educational pursuits.

**2022-2023 Goals**

**Goal 1:** *Implement faculty-driven professional development that spotlights best practices in equity, humanization, and inclusion.*

**Goal 2:** *Develop peer mentoring community of practice to meet faculty where they are, bring new instructors to proficiency, and current DE instructors from competency toward excellence.*

**Goal 3:** *Create institutional best practices and resources for promoting academic integrity in online course design.*