



## 2024-2025 Ventura College Planning Parameters

The annual planning parameters are developed each year by the College Executive Team to communicate the factors that will influence program review resource allocation decisions.

### College Priorities

1. [2024-2030 Educational Master Plan Goals](#)
  - a. Goal 1: Equity in Access: address systemic practices and barriers to ensure student-ready access to an equity-minded student experience.
  - b. Goal 2: Build Capacity for Engagement and Servingness: build trusting relationships and foster a deeper sense of connection across the campus to move from a transactional culture to a relational one.
  - c. Goal 3: Equity in Success: implement equitable servingness practices that intentionally maximize student academic and career achievement.
2. Other Considerations:
  - a. Budget - maximizing resources and aligning them to campus priorities.
  - b. Legislative Requirements – including, but not limited to, [AB928](#), [AB1705](#), [AB1111](#), etc.
  - c. Accreditation Requirements
  - d. Emergency Preparedness and Campus Safety

### Program Standards

No SLO, No Dough – programs that do not complete all scheduled SLO/SUO assessments in the previous year will have a reduced number of non-staffing program review resource requests that are considered for funding. This reduction is based on the percentage of SLO assessments. For example, if a program completes 75% of their SLO assessments in the prior year, only 75% of their resource requests will be considered for funding.

Further, program review faculty and staff requests that are approved by the Executive Team cannot begin the hiring process until all fall SLO assessments are submitted. For programs that are less than 75% complete, the Executive Team requires a Comprehensive Review this year.

In 2023-2024, there were no SLO or SUO assessments conducted. Instead, programs reviewed SLO/SUO assessment results and methods, and developed a schedule for assessments over the next five years. Thus, no programs are on the “No SLO, No Dough” list this year.

**Program Completion** – Programs with active Degrees and Certificates that have existed for at least five years and have been awarded fewer than 15 times over the last five years, and additional criteria identified in AP 4021 may also be considered for discontinuance. Programs that meet this criteria must address the reason(s) for their low number of awards, and their plans to increase in their program review.

Program	Award	19-20	20-21	21-22	22-23	23-24	Total
Agriculture	Agriculture Business-AS-T	4	2	4	2	0	12
	Art History-AA-T	0	3	1	2	2	8
Art	Ceramics-AA	0	1	0	2	0	3
	Ceramics-CERT	1	1	0	2	0	4
Automotive and Diesel	Diesel Mechanics-AS	1	4	1	5	0	11
Business	Supervision-AS	1	4	3	2	3	13
	Supervision-CERT	3	1	2	1	4	11
Engineering	Physical Science Eng-AS	0	0	1	2	0	3
	Physical Science Eng-CERT	0	0	1	2	1	4
Geosciences	Geology-AS-T	0	2	1	3	1	7
Performing Arts	Music-CERT	2	3	0	5	4	14
	Bilingual/Cross Culture-AA	0	0	1	0	0	1
Social Sciences	Bilingual/Cross Culture-CERT	0	0	2	0	0	2
	Global & Internatl Studies-AA	1	0	0	2	0	3

### Budget

See VCCCD Board of Trustees 2024-2025 Tentative Budget Presentation ([Item 15.03](#) of the June 11, 2024 Board of Trustees Meeting) for information on the 2024-25 State, District, and College Budget. District and Ventura College Adoption Budget is approved at the September Board Meeting each year.

### Executive Team Funding Factors

Resource requests go through multiple levels of prioritization before reaching the Executive Team. In some cases in the past, the final Executive Team funding decisions and rankings have varied from committee rankings. So, it is important to clarify the specific factors that the Executive Team consider when making funding decisions. The primary focus of the Executive Team is to prioritize requests that will fulfill student needs.

### Full-Time Faculty Requests

When reviewing requests for full-time faculty, the VC Executive Team considers the following factors:

- Recent or anticipated legislation that would impact a discipline (e.g. [AB928](#), [AB1705](#), [AB1111](#), etc.)
- Ranking from campus-wide faculty prioritization meeting
- Program ranking
- Discipline enrollment trends
  - Discipline fill rate
  - Faculty load needs (for example: is there enough demand to support faculty load?)
  - Section capacity (for example: are there enough sections to meet student demand/needs?)
- Percentage of sections in the discipline taught by full-time and part-time faculty

- Difficulty in hiring adjuncts (consistent low number of applicants)
- Full-Time Faculty Obligation Number (FON) – Districtwide obligation
- Impact on the [50% Law](#)
- Accreditation Requirements
- Funding source

#### Classified Staff Requests

When reviewing requests for classified staff, the VC Executive Team considers the following factors:

- Recent or anticipated legislation that would impact an area (e.g. [AB928](#), [AB1705](#), [AB1111](#), etc.)
- Ranking from campus-wide staff prioritization meeting
- Program ranking
- Level of impact on equitable student persistence and success
- Level of impact on efficiency of operations
- Size of program / number of students served
- Impact on the [50% Law](#)

#### Equipment, Technology, and Facilities Requests

When reviewing requests for equipment, technology, and facilities, the VC Executive Team considers the following factors:

- Level of impact on equitable student persistence and success
- Level of impact on efficiency of operations
- Ongoing maintenance and/or licensing costs
- Recent or anticipated legislation that would impact an area (e.g. Scheduled Maintenance)
- Emergency Preparedness and Campus Safety
- Committee ranking
- Area ranking
- Program ranking

## **2024-2025 Program Review Timeline**

- August 26, 2024 – Program review system opens
- September 4, 2024 at 2:30pm - Executive Team holds campus-wide discussion on Planning Parameters
- October 4, 2024 – Program review due to Dean
- October 11, 2024 – Last day to request Pirate’s Code from Facilities and/or IT Director
- October 20, 2024 – Final program review due to IE Office by 11:59pm
- October 25, 2024
  - IE Office sends faculty requests to faculty prioritization meeting participants
  - IE Office sends classified requests to classified prioritization meeting participants
  - IE Office sends non-staffing resource requests to committees
- Nov 5, 2024 from 12-4pm– Faculty prioritization meeting
- Nov 8, 2024 from 12-4pm – Classified prioritization meeting
- Nov 15, 2024 – IE Office sends prioritized faculty and classified requests to College President
- Dec 5, 2024 – College President communicates final faculty prioritization decisions
- Nov-Jan – Committees prioritize non-staffing requests
- Jan 2025 – College President communicates final staff prioritization decisions
- January 31, 2025 – Committee-prioritized non-staffing requests due to IE Office
- Feb 7, 2025 – IE Office sends committee-prioritized non-staffing requests to College President
- April, 2025 – College President communicates final non-staffing prioritization decisions