



Office of the President

June 27, 2024

Felicia Dueñas & Debbie Newcomb
Career Education Division

Dear Deans Dueñas and Newcomb,

Thank you for all the work you put into completing your comprehensive program review. It has been reviewed by the College Planning Committee and the Executive Team. The College Planning Committee feedback is attached. Below, you will find comments, commendations, and recommendations from the Executive Team. These are provided for incorporation into your annual program planning processes. Typically, recommendations require planning improvements that will be implemented over time. Thus, in your subsequent annual mini-reviews, you'll want to provide updates on progress made towards addressing these recommendations.

Comments:

- Ventura College's Career Education programs equip students with the requisite knowledge, skills, and training for in-demand, high-wage jobs.
- Division faculty are experts that consistently maintain currency in their respective fields.
- Due to having limited full time faculty members and small pool of part-time faculty, some programs have trouble offering enough sections. Further, some faculty in these programs are not able to fully participate in college governance.

Commendations:

1. During the 2022-2023 school year, the division exceeded its FTES target.
2. Division partnerships with K-12 educational and industry partners are strong.
3. The division's investment in marketing and outreach has helped the division increase awareness of its programs and is helping build enrollment.

Recommendations:

1. Continue to collaborate and strategize with Marketing to build upon successful marketing and outreach strategies.

Ventura College will be a beacon of learning — a source of inspiration and guidance — for our students and community.

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2. Continue to participate and develop deep partnerships within the South Central Coast Regional Consortium to stay abreast of current and emerging workforce development needs in the region.
3. Using LMI data, explore opportunities for the development of other career education programs.
4. Continue to strengthen relationships with industry partners.

CPC's overall recommendation is to strengthen the program, to which I generally concur. Thank you again for your dedicated work in improving outcomes for our students.

Sincerely,



Kimberly Hoffmans, R.N., Ed.D.

President

Ventura College

cc: Jennifer Kalfsbeek-Goetz, Vice President of Academic Affairs

Default Report

CPC Program Review Feedback Form - CE Division

May 31, 2024 3:40 PM PDT

Q2 - What is this program doing well?

What is this program doing well?

They are highly responsive to the students, community and fields that they serve.

Success rates and increase in wages, working hand in hand with industry partners, working with local high schools

Providing outstanding training for in-demand careers that provide a living wage or higher

In my opinion, this is one of the most important divisions on campus. They provide job skills and certifications so students can hit the ground running with a good paying job.

Meeting needs of community labor demands in specific career/industry areas

This program is leading the workforce development industries and it seeks to improve as time progresses and is doing a terrific job.

Q3 - What could this program improve upon?

What could this program improve upon?

Needs more tech to be able to assist students in developing community literacy skills in addition to career education programs.

Computer access, student community spaces, opportunity to grow your own mentorship programs to increase possible instructors, increase full-time faculty

More facility support, more computer labs

Provide funding to the new bachelors program.

Needs more resources to hire faculty (PT and FT). Also needs more support for faculty requests and resources. Provide more support for FT instructors with more than 3 preps (suggest release time for program leads, industry liaison, etc)

This program can improve on its staff and pool of part-time faculty, this is important because without adequate staff or salaries, our students may not have enough course sections and we should be helping our students as much as possible as well as increasing our instructors support and pay.

Q6 - How well do the program's objectives align with the VC Educational Master Plan?

How well do the program's objectives align with the VC Educational Master P...

In limited time, I cannot speak to Goal 1, however, this program does open up access to all students to achieve higher career pay once they enter into the workforce. Goal 2: Increase our community's access to transfer, workforce preparation, and basic skills education - The foundation of this program is workforce preparation and basic education. Many of the students also transfer in addition to gain workforce skills Goal 3: Strengthen local/regional partnerships and community engagement. - CE programs are required to have advisory committees that meet regularly to understand industry needs. Goal 4: Enhance institutional effectiveness and accountability to improve innovation and student outcomes Goal 5: Effectively manage campus resources to meet student and community needs.

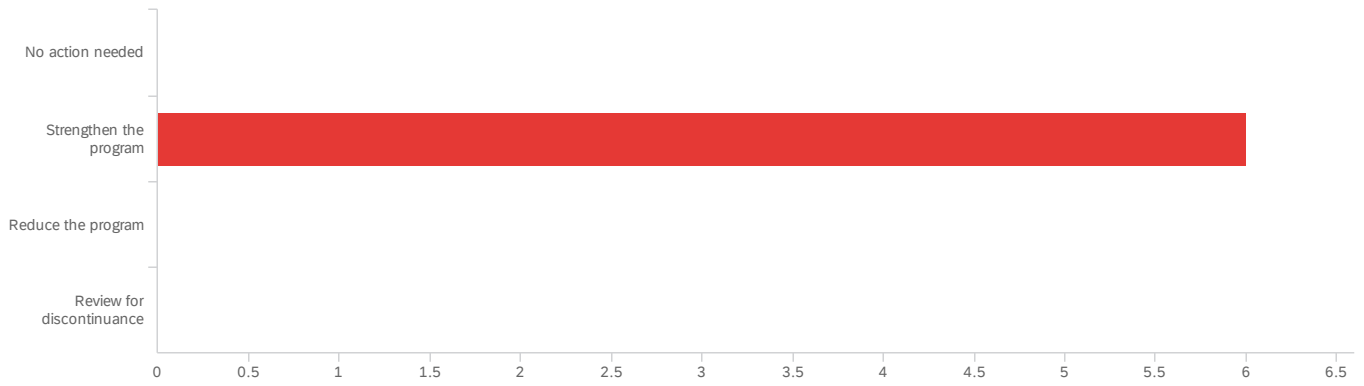
very well

Aligns well with Goals 1, 2 and 3

Very well

This program aligns with the VC EMP.

Q8 - I recommend the following course of action for this program:



#	Field	Minimum	Maximum	Mean	Std Deviation	Variance	Count
1	I recommend the following course of action for this program:	2.00	2.00	2.00	0.00	0.00	6

#	Field	Choice Count
1	No action needed	0.00% 0
2	Strengthen the program	100.00% 6
3	Reduce the program	0.00% 0
4	Review for discontinuance	0.00% 0

6

Showing rows 1 - 5 of 5

End of Report