

The Council agreed upon “Group Norms” to

* Stay focused on issues that will **improve student learning.**
* Remain **positive, professional, and respectful** of each other.
* **Listen** to, **respect**, and strive to understand all points of view.
* Respect the time of the council by starting and ending the meeting on time.
* **Work together to build consensus**.

**Ventura College**

**Department Chairs and Coordinators’ Council**

**4/23/2019**

**MCW – 312 | 3:15 – 4:30 PM\***

**\*Note we are starting 15 minutes late to transition from the Chancellor’s Forum in Guthrie Hall from 2-3pm**

1. Welcome & Announcements on Back of Agenda
2. Approval of Meeting Notes from 4/23 (3:15-3:25 pm)
3. General Council Announcements (3:25 -3:30 pm)
4. VP Presidents Reports (3:30 -3:40 pm)
   1. VPAA
   2. VPS
5. First year experience Counseling Courses (Damien- 3:40-4:00 pm)
6. Dual Enrollment (4:00- 4:10 pm)
7. Continued discussion of proposed organization structure for AY2019-20 (4:20-4:30 pm)
8. Discussion without Administration time permitting
9. Adjournment

**Next Meeting Date:** August or September

**Our Mission**

At Ventura College, we transform students’ lives, develop human potential, create an informed citizenry, and serve as the educational and cultural heart of our community. Placing students at the center of their learning experience, we serve a highly diverse student body by providing innovative instruction and student support, focusing on associate degree and certificate completion, transfer, workforce preparation, and basic skills. We are committed to the sustainable continuous improvement of our college and its services.

**Our Vision**

Ventura College will be a beacon of learning—a source of inspiration and guidance—for our students and community.

**Our Guiding Principles**

At Ventura College we believe that students come first and all else follows. We strive to create a campus environment that fosters collaboration, communication, and mutual respect. We are committed to these Guiding Principles in all that we do:

* Embrace the strength of diversity
* Listen with intensity and compassion
* Communicate with integrity and patience
* Design student-centered solutions
* Spark self-confidence and a sense of discovery
* Pursue our vision and goals with passion

**Council Charge**

The Department Chair and Coordinator Council provides a forum for the discussion of academic, operational and institutional issues. This is a faculty-driven body that makes recommendations to the Administrative Council.

**Announcements**

* **Registration Calendar**:
  + **Returning students to begin registering in April 22**
  + **Open registration April 29**
* **Chancellor’s Forum- on April 23 from 2-3 pm in Guthrie Hall**
* **Starfish** (Faculty Early Alert System) and **CourseLeaf** (Curriculum repository) training will be available during Fall Flex days.