**Ventura College Technology Advisory Group**

DRAFT-Meeting Minutes 2017-18 Academic Year

Monday, December 11, 2017, CCCR

Present: Marta de Jesus, Grant Jones, Preston Pipal

Recorder: M. Jacobs

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| **Agenda Item** | **Summary of Discussion** | **Action** |
| **Call to Order** | Grant called the meeting to order at approximately 2:00 p.m. |  |
| **Approval of Minutes** | Minutes were approved by consensus. |  |
| **New Malware/Virus Critical Response Flow Chart** | Grant explained that the district has hired a new security analyst, Brandon Jones. He will develop and enact district-wide firewall rules and policy. He has created a new alerting and workflow procedures chart. Grant displayed this chart and will make it available to group members. Mr. Jones will create “awareness training” for VCCCD employees. |  |
| **2017-18 Final Program Review Ranking** | Grant display the TAG final ranking of 2017-18 Program Review Initiatives. The schedule was sorted by rubric totals (lower ranking = lower scores). Grant explained and the group discussed through line 23/24. |  |
| **Create New Goals for 2017-18** | This item will be on our next agenda, 2/12/18 | Put on 2/12/18 Agenda |
| **Adjournment/Next Meeting** | Grant adjourned the meeting at 3:06 p.m. The next meeting is 2/12/18 |  |

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