

Ventura College Child Development Advisory Meeting – Minutes from June 19, 2014 8:30 – 10:30a.m.

Attendance: Rachel Champagne, Suzanne Godinez, Michell Henry, Danielle Bates, Jennifer Parker, Robin Douglas, Kim Karkos.

Agenda Item	Discussion	Recommendations/Actions
Welcome and Introductions	Each member in attendance introduced herself and shared what agency they represent.	
News from the Field/Needs of the Field: What is happening in your workplace that has the potential to affect students seeking employment with your agency?	<p>Rachel (CDI) shared challenges with people re-entering the field or who have worked for a long time; expectations in the field have changed greatly. Students entering the field need to be aware that to be regarded as professionals, they should expect to be held accountable to high standards. Students need more training around time management and professionalism. People need to take ownership of their own professional development. It's important to attend trainings offered by different providers to get new perspectives and generate new ideas.</p> <p>Michell (VCOE) shared the need for students seeking employment to be aware of QRIS and to have an understanding its goal of better outcomes for children. As we near the end of Race to the Top funding, the State is looking for ways to continue funding the rating of programs and work on QRIS.</p> <p>Suzanne (CDR) shared that new employees need to have familiarity with CLASS and DRDP and enough knowledge of typical and atypical development to be able to make appropriate referrals when children need additional services. Suzanne agreed with Rachel that it is often difficult to change the attitudes of long-term employees. She stated that they are having a hard time attracting job candidates who hold Bachelor's degrees at the level of pay CDR offers.</p> <p>Kim (VC) shared that she is concerned with how we can breed new leaders in our field. Discussion on the value of bringing students to professional events and trainings.</p>	ASQ will be included as part of the 64A Observation and Assessment class starting this fall.
Life of a Ventura College Student	Jennifer (VC) outlined some of the factors currently impacting VC students including implementation of the Student Success Act which mandates that students create preliminary and comprehensive education plans, changes in Federal financial aid that limit which classes will be funded for students and new State limits on the number of times students may repeat courses. Suzanne stated that some CDR employees trying to complete their degrees have struggled to pass math courses and had to go outside our District after their three attempts were exhausted. This is a particular problem for Headstart, as their teachers must hold Bachelor's degrees. Jennifer shared	The agencies represented need information on whether or not their employees returning to Ventura College only to take one or two courses for professional growth or to enhance their employment qualifications will be required to complete college orientation or create full

	<p>information on how to be a good math student and talked about resources available on campus to support students with math. She also handed out pages from the most recent VC Financial Aid newsletter, outlining requirements on satisfactory academic progress.</p> <p>Jennifer explained that the new Vice President of Instruction has implemented a common schedule across all disciplines with common class start times throughout the day. She stated that there would no longer be 4:00 – 7:00pm or 5:00 – 8:00pm night classes; the only allowable times for night classes will be 7:00 – 10:00pm once a week or 7:00 – 8:15 twice a week. Discussion amongst the group about problems with students staying alert and engaged with classes that run as late as 10:00, particularly for their employees who have already worked during the day. It was noted that lack of bus service between the campus and Santa Paula late in the evening impact students' ability to take night classes. Jennifer stated that she will be seeking approval for the Child Development department to offer either some Friday intensive courses or Saturday courses for the Spring 2015 semester.</p> <p>Danielle (CDR) asked if VC still offers ½ unit courses on Saturdays. Jennifer explained that we are only able to offer courses that are part of certificate or degree programs and that the ½ units courses did not fulfill those requirements.</p>	<p>education plans – Jennifer agreed to gather that information and report back at the next meeting.</p> <p>Rachel offered to allow VC faculty to survey the CDI employees as to their educational needs, how the schedule changes will impact them and whether they would be interested in taking Friday and/or Saturday classes. VC faculty will follow up on this.</p>
<p>Child Development Club</p>	<p>Club advisor Kim Karkos shared the process of starting a club on campus, what projects the student members participated in this year and their plans for next year. The club's members have set their goals for next to include raising awareness of children age 0 – 5 on our campus and raising the profile of both the CD instructional program and Child Development Center by giving short talks in all of their college classes. Kim shared that this will be a significant growth step for some of the members who are not used to speaking publicly or taking a leadership role in activities. Rachel (CDI) urged the VC faculty members to tell students to include photos or short narratives of these leadership activities, to include them in their professional portfolios and mention them in job interviews.</p>	
<p>New Certificates of Achievement and Degrees</p>	<p>Discussion on carryover item from last year, as to whether a twelve unit certificate of achievement should be created in recognition of the many students seeking to complete the twelve units needed for them to begin working in early childhood classrooms. Jennifer handed out a page with a crosswalk on DSS licensing requirements and California Child Development permit requirements. Rachel shared thoughts that in the future there may</p>	

	<p>be a huge emphasis on infant/toddler care and education. Jennifer shared information on expansion of the CAP project, which will now include a course on infant/toddler. Jennifer asked if it was the committee's wish that Ventura College have a 12 unit preschool certificate of achievement and a 12 unit infant/toddler certificate of achievement; all in attendance said that it was the committee's wish.</p> <p>The committee was asked what coursework they felt should be included in the new certificates. All attendees agreed that the Associate Teacher permit is vague and doesn't specifically require courses that all agreed are important, specifically Curriculum in Early Childhood (CD V63 at VC).</p> <p>After much discussion about the hiring requirements at the different agencies for which committee members work, Michell (VCOE) suggested that a matrix be created so that students could see coursework was required to work at different types of programs in our community. (Headstart, state preschool, faith based, etc.) All attendees agreed that such a matrix would be very useful to our students seeking employment in our community.</p>	<p>Jennifer will follow up with the Curriculum Committee to find out how people who already hold degrees can come back to complete the new certificates.</p> <p>Department Chair Jennifer Parker will work on getting the new certificates approved by the campus Curriculum Committee.</p> <p>Committee members will share information, VC faculty will create the matrix and share with students and agencies.</p>
<p>Child Development Training Consortium (CDTC) Discussion</p>	<p>Robin shared that the new college administration has been supportive of our participation in both the CDTC and CDCMP grants. All of the 550 units allotted to Ventura College have been expended. She handed out the current year's CDTC grant application packet, which was distributed to students in fall and spring semesters. She briefly described the requirements for students to participate in the program and the reimbursement process. She shared VC's funding priorities (1. Applications submitted complete and on time and 2. Applications submitted after 550 units had been allocated, awarded in the order received as funding allows). Discussion on other possible funding priorities should applications next year far exceed 550 units. Suggestion to give lower funding priority to students participating in other funding such as CalWORKs or the CARES stipend administered through VCOE. The committee agreed that the current priorities are sufficient for now, they could re-evaluate the need for additional funding priorities in fall .</p>	<p>Discuss CDTC funding priorities at the fall advisory meeting.</p>
<p>California Early Childhood Mentor Program (CECMP)</p>	<p>Agencies were pleased that the Mentor program is coming back to all three District campuses. VC's program will start as soon as it has a coordinator. Each District campus will be allowed up to ten mentors. Discussion on the mentor program procedures; mentors must apply, an ECERS must be conducted in their classroom and their employer must agree that they can mentor fieldwork students at their site. Michell asked if the program could use ECERS observations conducted by VCOE; Jennifer said yes. Discussion as to whether CDI and Headstart would allow fieldwork students to complete</p>	<p>Jennifer will find out how recent ECERS scores must be to qualify for the mentor selection process.</p> <p>Suzanne will check to see if CDR</p>

	practicum at their sites without Livescan background checks. Rachel said CDI would, as students would be on site less than sixteen hours per week.	will allow fieldwork students without Livescans to participate at their sites.
Next Advisory Meeting	Fall meeting – Friday, November 7, 2014, 8:30 – 10:30am	