



Classified Senate
2017-2018 Academic Year

Meeting Notes
October 5, 2017 ~ 10:30 a.m. – 12:00 p.m.

Present: Pamela Yeagley, Sara Murillo, Sebastian Szczebiot, Chez Harper, Dora Hartman, Tatiana Lawler, Veronica Allen, Sharon Oxford, Erin Askar, Ali Olsen Pacheco, Felicia Torres, Jason Robinson, Cindy Hulce, Sarah Downs, Gabi Woods, Krishna Juarez

Guests: Dr. Greg Gillespie, Jocelyn Fechner, Rick Trevino

Recorder: Sebastian Szczebiot

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
A. Call to Order	10:32			
B. Adoption of Agenda		Veronica moved to adopt, Tatiana Second – All in favor		
C. Public Comments	None			
D. Vision and Direction for VCCCD 2017 – 18 (Dr. Greg Gillespie)	<p>Dr. Gillespie thanked the VCCS for his invitation.</p> <p>Handout with DAC performance goals was distributed. Below each goal are the priorities for the coming year – and they support the three broad board strategic goals.</p> <p>These also tie in with the Education Master Plan.</p>			

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	<p>Notes on handout:</p> <p>Goal 1 – The first aspect of this goal is to support the colleges and produce the 18 month follow up accreditation report.</p> <p>Item 2 – Focus on social media and internet based marketing, as well as, reaching the Santa Clara Valley.</p> <p>Goal 2 – The chancellor is investing in building new community relationships as well as nurturing existing ones. The goal is to leverage resources together. The Board wants the district to be a leader in economic and workforce development in the community.</p> <p>The Chancellor has also been working with legislative reps as well as on a district wide foundation and district wide promise program.</p> <p>District level student performance metrics are an accreditation requirement.</p> <p>Goal 3</p> <p>Districtwide leadership academy. Emphasizing safety. Using resources effectively. Investing in renewable energy.</p> <p>Dr. Gillespie’s over-arching theme is maintaining stability and quality college programs.</p> <p>Dr. Gillespie opened discussion to questions:</p> <p>Dora Hartman asked about community short term adult courses: Greg is supportive of expansion.</p> <p>Division of WED has a grant for adult education – focused on skills certification, etc. Alex Wright is District Director and will be working with the colleges on implementing</p>			

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	<p>these programs. This also includes expanding DE to help serve the online population better.</p> <p>First step might be offering training on the skills needed for an online class.</p> <p>The idea behind ASC: students take online module and then can have hands-on experience in the lab. This leads to hopefully short term certification. This can be further expanded to other disciplines.</p> <p>Sharon: we already offer courses for online training.</p> <p>Dr. Gillespie also wants to increase cooperation with CalWORKs.</p>			
<p>E. Approval of Minutes: Aug 2017 Sept 2017</p>	<p>No Changes.</p> <p>Pamela Moved to approve.</p> <p>All in favor.</p>			
<p>F. Classified Senate Reports 1. Treasurer's Report</p>	<p>\$2900 in general funds</p> <p>\$606 in trust and agency</p> <p>Lester is coming for Thanksgiving – he will bring a Turkey.</p> <p>No current expenses.</p>			

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	<p>Staff donations can be designated to the trust and agency fund, or the scholarship fund. Please support giving through a dollar a month payroll deduction.</p> <p>Fundraiser subcommittee is meeting next week.</p> <p>Forms for in kind and cash donation tax write offs are available.</p>			
G. Committee and Group Reports				
Board of Trustees	<ul style="list-style-type: none"> • The SEIU TA is going to the BoT meeting next week. <ul style="list-style-type: none"> ○ Passed with 90% approval of classified. ○ Board must pass with 2/3 vote • Also voting on Classified Confidential terms. • Resolution in support of codifying DACA in Federal Law 			
District Committees	<p>DISTRICT COUNCIL ON ADMINISTRATIVE SERVICES</p> <ul style="list-style-type: none"> • DCAS is discussing a different Districtwide Resource Budget Allocation Model. <ul style="list-style-type: none"> ○ Current model based on 525 productivity ○ Share any ideas with Pamela to bring back <p>CONSULTATION COUNCIL</p> <ul style="list-style-type: none"> • Will be discussing the VCCCD STRATEGIC PLAN GOALS AND OBJECTIVES 2016-2019 			

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	<p>and the VCCCD Integrated Planning Process Timeline (documents are available on BoardDocs)</p> <p>DISTRICT CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE</p> <ul style="list-style-type: none"> • Training & Tours “Advance and Enhance”, 10/27, 8:30am-1:00pm at Oxnard College <ul style="list-style-type: none"> ○ Breakfast and Epic Fails Video ○ Growth Mindset Q & A ○ Self-Reflective Exercise ○ CTE Tours ○ Introduction to Job Groups ○ Discussion at Job Groups/Interest Tables <p>EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE</p> <ul style="list-style-type: none"> • Meeting tomorrow 			
<p>Campus Committees</p>	<p>ADMIN COUNCIL</p> <ul style="list-style-type: none"> • Positions at all locations will now go through Chancellor’s Cabinet. Mr. Keebler will send a list of VC positions that he is taking/will take to Chancellor’s Cabinet. Chancellor’s Cabinet (and Keebler) is looking at finding positions in other programs to “move” people if that is appropriate (From unrestricted general funding to categorical funding, for example.) • FA is part of a team working on the Hunger-Free Campus grant to promote CalFresh and the food pantry. 			

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	<ul style="list-style-type: none"> • There is an emergency grant for DACA students. Contact Alma/Annette in FA for details. • Student Services are looking at being open 3-5 on Fridays and perhaps on Saturdays. • For all marketing: contact Susan Royer. For campus requests, Sue will prioritize the work for Cindy Jones. For District requests, Sue will laise with Patti Blair. • FOG decided on the color for Guthrie Hall. You can see the color on the south side of Guthrie (the side close to FA). • Catherine Bojorquez will begin as the VP of BAS on October 16th. <p>BUDGET RESOURCE COMMITTEE</p> <ul style="list-style-type: none"> • A goal this year is to balance the budget. We need a workable plan for future years. • Keebler proposed a 2-Year rolling schedule for classes. • IT/Grant is working on How & Where accreditation evidence is stored. • The program review has moved to a 3 year staggered process and they are going to LIMIT resource requests based on the size of the program <ul style="list-style-type: none"> ○ Please let Pamela know if you want to be involved in prioritizing classified staffing 			

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	<p>COLLEGE PLANNING COMMITTEE</p> <ul style="list-style-type: none"> The draft Facilities Technology Plans were distributed and will be coming to VCCS next month. Available online at http://www.venturacollege.edu/committees/college-planning-committee as a Handout for the September 27, 2017 meeting. A subgroup is working on 2017-2020 Strategic Implementation Plan now. The 2017-2020 Strategic Implementation Plan will come to the Classified Senate this year for input. November = draft, January = 1st Reading, February = 2nd reading. Nov 15 ASC 130 4:15 pm to 5 pm – VP program review presentations <p>STUDENT SUCCESS COMMITTEE</p> <ul style="list-style-type: none"> The Integrated Plan was revised and accepted by the SSC. That is what we will be voting on today. <p>ASAG</p> <ul style="list-style-type: none"> Draft of the ACCJC Follow-Up Report should be distributed before the end of October. Classified Senate first reading will be at November VCCS meeting and second reading at December VCCS meeting. Please look over the draft when it is distributed and form questions and feedback. Kim Hoffmans and/or Eric Martinson will attend the November VCCS meeting. 			

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	<ul style="list-style-type: none"> Please review revised group membership 			
H. VC Integrated Plan, Action, 10	<p>Discussion: Student Success Committee reviewed and approved. All classified reps were in support.</p> <p>Classified Senate approved Integrated Plan unanimously</p>	<p>Veronica moved to approve. Tatiana seconds.</p> <p>Approved unanimously</p>		
I. One Campus One Book	<p>Jocelyn spoke on behalf of one book one campus: for this year the chosen title is "The handmaids Tale".</p> <p>Jocelyn wants to extend personal official invitation to classified staff to participate.</p> <p>The goal is that we enrich ourselves by sharing our own interpretations of literature with others.</p> <p>Marathon oral reading: 17th and 18th of October. Begins at 9 am. Need volunteers to read for 20 minute increments.</p> <p>Will take place in front on the ASC chalkboard.</p> <p>Interested volunteers for the reading are to email Peter Sezzi.</p> <p>Please also feel free to email Jocelyn.</p> <p>Dora suggested a Book Club!</p> <p>Sara was given schedule for reading. CC Sara on emails to Peter.</p>			

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J. Professional Development Update				
Instructional Productivity, FTES, FTEF	Gabi absent. Item tabled to next month	Tabled	November	Gabi Woods
Request for PD Opportunities Ideas/Needs – Chez Harper	<p>Chez is asking for input from classified professionals regarding PD needs/wants.</p> <p>The same is true for the new Pirate Talks.</p> <p>Please send ideas to Chez.</p> <p>Pamela: First “Supported PD” was a success. These sessions will be held every other month.</p> <p>https://prolearningnetwork.cccco.edu/ is portable!</p>			
L. Announcements	<p>Halloween Decorating contest – will be judged! Sign up by 10/27</p> <p>Oct 24 noon to one – VCCS Potluck and Professional Development. Sign up by 10/20 for what food you will bring. This will take place at the DRC.</p> <p>Made In VC – Oct 10 5:00 to 7:30 pm</p>			
M. Adjournment	11:54			
Next Meeting Date:	November 2017			