VENTURA COLLEGE

Technology Committee - Minutes
Campus Center Conference Room
January 13, 2014

Present: Connie Baker, Ken Drake, Chris Frederick, Dave Fuhrmann, Ayanna Gaines, Sandy Hajas, Grant Jones, Dave Keebler, Katherine Koch, Victoria Lugo, Yia Vang

Recorder: Maureen Jacobs

Handouts: Accreditation Compliance Review by Standards-III.C and Program Review Computer Initiatives 01/13/14
Webpage referral: MyVCCCD Mobile: http://www.vcccd.edu/mobile/

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Accreditation Update	1. Dave reviewed the accreditation handout. It includes the 2010 Visit Evaluation/Information. 2. He explained the inclusion of "Total Cost of Ownership" from Standard III.B in that the technology part of this should be reviewed and evaluated under III.C. 3. There were no other findings from the 2004 Accreditation.	*Agenda item*	02/10/14	Committee
Meeting Minutes 12/09/13	There were no corrections to the 12/09/13 minutes.			
Program Review Computer Initiatives	Grant reviewed the updated handout by item commenting on the following: 1. Medical Assistant Program equipment. Grant explained why it is critical to the program. Sandy Hajas offered an unused charging cart. 2. Grant needs more information regarding Sharla Fell's request for more equipment and software to support digital arts and digital photography. Grant would like to suggest Mac minis and use Dell 23" monitors. Dave would like to know the student contact hours and our theft prevention status for this equipment/classroom. 3. District-wide purchase/initiative of an "Analytics" program for Distance Education. Analytics is critical for distance education and needs to be in place prior to the next accreditation. Dave Furhmann said we needed faculty representation from all three colleges. Katherine Koch would like it for regular classes and is needed for the nursing accreditation also. 4. Adobe Professional software licenses discussion: We have 51 licenses and need more. We are good through 2015 on the 51 licenses. Adobe is moving toward cloud subscriptions. Do the departments want to upgrade? It is a lot of work for the instructors. We need to compare the pricing options.	Get charging cart for Med Asst. Program Call Sharla Fell Find out contact hours. Compare pricing. Find out if depts. want upgrades.		Grant Jones Grant Jones Dave Keebler District/Grant Jones

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	5. The two software initiatives, Simplicity Job Posting and Kuder/Eureka are both Tech Refresh expenses. Victoria will create requisitions for these purchases. 6. 23-double monitors for all counseling offices: Grant will review space concerns. He is okay with it from a tech standpoint. Victoria will check with Scott Brewer to find out how both counselor and student can sign in to Degree Works from the same computer. Are swivel monitors required?	Submit requisitions Review Degree Works Review offices		Victoria Lugo Victoria Lugo Grant Jones
Wi-Fi	Dave Fuhrmann spoke about a greater need for expanded Wi-Fi. • If the state budget passes, the district will be getting $87.5 million. • I.T. will begin with 4 buildings to be upgraded: Cafeteria, LRC, ADM and Student Services. The old equipment will be pushed out to other buildings. • Phase 2, the rest of campus and outside of buildings but not the parking lots. • Katherine Koch spoke about the Wi-Fi problems in HSC. Dave F. said that if you need it for a lab, then I.T. would configure it specifically for the lab. Katherine came back with 2 more labs and Dave F. said to start with one room. • He reminded us that our Wi-Fi was designed around 5 years ago for staff and occasional student use.			
Scantron Rollout Project Update	Grant scheduled a meeting this Friday to proceed. We need to select a form for the new hardware.			
SARS Update	Dave F. said that SARS is a 20 year old program that does not interface with Banner. The district is working on a new program that all 3 colleges like "Grades First". It should be ready for <u>Fall</u>. Connie asked if it will interface with Banner. It should, but more testing would be necessary to make sure that it can interface with Banner. DAC would pick up the 1st year. DAC would figure out where to collect data. He wondered if Counseling can wait. Yia agreed that we will halt the SARS web enhanced features and would wait until the Grades First software is rolled out.			
Other Business	Dave Fuhrmann presented his 2 minute version of his board presentation that reflected our efficiency, portal changes, orientation program, mobile access, and Student Success Act. Katherine asked about the availability of a staff resource training room with good sounds. She was directed to Rebecca Chandler and LRC-136.			
Future Meetings	02/10/14, 03/10/14			