Technology Advisory Group
Minutes - DRAFT
December 9, 2019, 2:00-3:30 PM
Campus Center Conference Room
Committee Members

Constituency	Representative	Attd.	Constituency	Representative	Attd.	Constituency	Representative	Attd.
Classified Chair	Grant Jones	x	Faculty-Math	Sasha Friedman		Manager-Dean	Tim Harrison	
Faculty-Library	Kaela Casey		Faculty-Biology	Preston Pipal		Administrator	Cathy Bojorquez, VP BAS	
Faculty-Performing Arts	Nathan Cole		Faculty-Geosciences	Chloe Branciforte		Administrator	Dan Watkins, Vice Chancellor, IT DAC	x
Faculty-Art, Digital Media	Sharla Fell		Faculty-Counseling	Yia Vang	x	Supervisor	Rick Trevino, SEA	
Faculty-Nursing	Cynthia Wetzel		Distance Ed.	Matthew Moore	x	Recorder	Maureen Jacobs	x

Agenda Item	Discussion Notes	Action?
1. Minutes-October 9, 2019	The group reviewed the minutes. There were no changes or corrections.	
2. Emergency Notification System Update	Grant updated VC's progress on the ENS: A. Approximately 300 staff have been trained. B. Here is the link for 'YouTube' training https://youtu.be/Tq0EKNU4MQQ . C. VC will be the first of the 3 colleges to have this system; hopefully by June 30, 2020.	

3. Strategic Technology Plan 2020-2026 – Dan Watkins	A. A. Dan Watkins, Associate Vice Chancellor, Information Technology, reviewed the 2020-26 strategic goals. He is working on the district's master plan.
	B. He explained them and answered questions regarding the Strategic Goals https://www.vcccd.edu/board-of-trustees/vcccd-2020-2026-strategic-goals
	C. He explained the reason for a 6 year plan that includes an annual tactical plan.
	D. The Strategic Plans aligns with the Board's strategic goals.
	  1) Dan spoke about:
	Campus Logic (for Financial Aid) is live and is mostly to educate
	  2) students on loans, etc.
	  3) Chrome River Travel Expense Management software will be districtwide is January. It will include a pathway through the approval queues and scanning receipts.
	  4) On Base Document Management System will comply with BP/AP 3721-Data Security Management.	

Other Items:	A. Grant is reviewing "Cashnet" printers for SBO
	B. The I.T. staff is busy installing and training VC on:
	  1) Camtasia 2019; it makes it simple to record and create professional-looking videos.
	  2) Adobe Single Sign On License Requirement
	C. Grant suggested that the group review program review initiatives in a lab
	D. Matt spoke about there being lots of new, good ideas in Distance Education including virtual reality applications.	

Next Meeting	The next meeting is Monday, January 13, 2020 from 2-3:30pm in the CCCR.	