# 2019-2020
# REVIEW, REFLECT, RESET
# M I N U T E S
## Tuesday, November 12, 2019
## 3:30 to 5:00 PM – MCW-312

**PRESENT: Phillip Briggs,** Maureen Eliot, Rocio Hernandez, Nan Duangpun, Jack Bennett, Aurora Meadows, Brandon D'Amico, Asher Sund (via Zoom)

**C H A R G E :** The College Outcome Group will be responsible for monitoring the progress and evaluating the quality of Student Learning Outcomes and Service Unit Outcomes on campus. The committee will create an annual report of SLO and SUO progress.

**Topics:**

| Agenda Item | Summary of Discussion | Action (If Required) |
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| 1. Approve Agenda | • Meeting began @ 3:33 pm.<br>• Asher joined the meeting remotely. Aurora notified group of early departure from the meeting. Aurora asked that Jenchi be added to the group to receive calendar invites for the COG meetings.<br>• Agenda was approved by consensus. | |
| 2. Review 10/8/2019 Minutes | • Corrections to the minutes noted.<br>• Aurora moved to approve the minutes with corrections. Maureen seconded it with edits.<br>• Minutes for September approved. | Felicia to correct Sept minutes as noted. |
| 3. SLOs/SUOs Assessment Cycle Entry<br>- Deadline November 15th | • Discussed the assessment cycle entry deadline and where to access it on the website.<br>• Every SLO needs to be assessed by Fall 2021. All department chairs have been emailed requesting that SLO cycles be entered for all courses. If no response is received, a term will be entered with "no cycle" listed. | |
| 4. ACCJC Midterm Report Review | • Phil gave a brief timeline of the last ACCJC visit and the process it needs to go through for signatures. The next report is due sometime in October 2020. The ASAG is working on the midterm report draft. It expects to have that ready for the campus to review in a week or so.<br>• Discussed the standards for SLOs. This group to create the rubric for measuring SLOs and ISLOs.<br>• Distributed and discussed the handout regarding the bullet points for Standard 6.B. of the report. Phil requested information/feedback to add to the report followed by a discussion about Elumin.<br>• Maureen suggested the need to add "closing the loop" to the SLO process. Phil agreed and made note of her suggestion.<br>• Another question raised during the discussion regarding the "No SLO, No Dough" being added to the process. Phil facilitated the discussed that followed. | |
| 5. No SLO, No Dough | • Rocio questioned the process regarding the hiring of staff for categorical funds through the program review process and discussed how they are penalized. The end result is that it effects the students and doesn't seem fair.<br>• Discussion regarding accountability for departments to complete the SLO process followed. | |

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| 6. Bring Your Data Days<br>  - Monday, Dec. 2nd & Wednesday, Dec. 4th from 11:30 am - 1:30 pm<br>  - Tuesday, Dec. 3rd & Thursday, Dec. 5th from 3:00 pm - 5:00 pm<br>  - Monday, Jan. 27th from 9:00 am - 10:30 am<br>  - Tuesday, Jan. 28th from 1:30 pm - 3:00 pm | • *Announcement:* January 30th is the deadline to get assessments in TracDat for Fall 2019.<br>• Bring You Data Days will be held in the LRC beach area. Those interested in attending can reserve a computer pod and enter the information into TracDat on the spot. | |
| 7. Adjourn<br>  - Next Meeting – December 10, 2019 | Meeting adjourned @ 4:36 pm. | |